

MD.GOLAM MOSTAFA

Nationality: Bangladeshi | **Date Of Birth:** 1996-10-23 | **Gender:** Male

Mobile No : 01771436412 | **Email :** mdgolam466@gmail.com

Linkedin :

Address : Jashore cantonment khitibdia churamonkati kotowali

WORK EXPERIENCE

EEFVV

Vffjfdhbv [2026-10-14 - CURRENT]
Address: Saushkb

MARKETING SUPERVISOR

Q&Q Trading Company Ltd. [2020-01-01 - 2022-01-01]
Address: Savar,Dhaka

COMPUTER OPERATION LEVEL 3

NSDA [2025-07-18 - 2025-11-18]
Address: Sylhet, Bangladesh

ASSISTANT COMMERCIAL OFFICER

KRC Composite Textile Industry Ltd [2022-08-22 - CURRENT]
Address: Volail, Kashipur, Narayanganj, BD.

OFFOFFICE ASSISTANT

Social Islami Bank PLC [2021-07-12 - 2025-07-12]
Address: chittagang

OFFICE ASISTANT

Social Islami Bank PLC [2021-07-12 - 2025-07-12]
Address: Chittagang

GRAPICS DESIGNER

Times It Center [2021-02-02 - CURRENT]
Address: Surma Tower, VIP Road, Taltola, Sylhet

MANAGEMENT TRAINEE OFFICER (MTO)

Brac [2023-01-01 - CURRENT]
Address: 75 Mohakhali

- Work across multiple departments (HR, Marketing, Finance, Operations).
- Assist senior management and prepare reports.
- Perform data analysis and project work.
- Develop leadership and team management skills.
- Understand company operations and business strategy.

ASSISTANT MANAGER

Shimmy Gelato [2025-10-01 - CURRENT]
Address: Hyatt House KL, 10, Jalan Kiara, Mont Kiara, 50480 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur, Malaysia

Provided customer service and handled orders efficiently Maintained cleanliness and hygiene standards in the store Assisted in inventory management and stock monitoring Handled cash transactions and supported daily operations

AFFILIATE MARKETER

CPAhorse Ltd. [2023-02-01 - CURRENT]
Address: Remote

Optimized campaign performance using data analysis and tracking tools Conducted market research to identify high-converting offers and target audiences Managed social media and digital platforms to increase engagement and reach Maintained communication with clients and networks to ensure campaign success

ASSISTANT MANAGER

Shimmy Gelato [2025-10-01 - CURRENT]
Address: Hyatt House KL, 10, Jalan Kiara, Mont Kiara, 50480 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur, Malaysia

- Provided customer service and handled orders efficiently
- Maintained cleanliness and hygiene standards in the store
- Assisted in inventory management and stock monitoring
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AFFILIATE MARKETER

CPAhorse Ltd. [2023-02-01 - 2023-08-30]
Address: Remote

- Optimized campaign performance using data analysis and tracking tools
- Conducted market research to identify high-converting offers and target audiences
- Managed social media and digital platforms to increase engagement and reach
- Maintained communication with clients and networks to ensure campaign success

CAREER TALK

Universiti Teknologi Malaysia [2023-11-04 - 2023-11-18]
Address: Malaysia

AERO LAB TOUR MANAGEMENT

Universiti Teknologi Malaysia [2023-11-23 - 2023-11-26]
Address: Malaysia

SUB-ASSISTANT ENGINEER

HNS Engineering & Services Ltd. [2020-02-03 - 2020-07-03]
Address: 275, Tejgaon Industrial Area Dhaka-1208, Bangladesh.

FRESHER

My self [2025-01-01 - CURRENT]
Address: Demra

Although I do not have formal work experience yet and am a fresher, I am enthusiastic, quick to learn, and highly motivated. I have gained good knowledge about Austria and other European countries by researching and staying updated with reliable information. I am keen to start my career in this field and contribute with dedication and continuous learning.

FREELANCER
Fiverr, Up work, Freelancer [2020-05-01 - CURRENT]
Address: Online Medium

CHIEF OPERATING OFFICER
Innovative Institute of Technology [2021-01-01 - CURRENT]
Address: Dhaka

JUNIOR ENGINEER
Megawatt Power Limited [2022-01-01 - CURRENT]
Address: Motijheel,Dhaka

JUNIOR MANAGER
Master technology [2021-04-01 - CURRENT]
Address: Dhaka, Bangladesh

EDUCATION AND TRAINING

HIGHER SECONDARY CERTIFICATE (HSC)
Kadam Rasul College [2006-09-10 - 2008-09-10]
Address : Narayanganj
City :
Website :

MOTOR DRIVING WITH BASIC MAINTENANCE (MDBM)
Narayanganj Govt Technical School & College [2021-09-28 - 2022-01-06]
Address : Narayanganj
City :
Website :

SECONDARY SCHOOL CERTIFICATE (SSC)
Abdus Sobhan Rahat Ali high school [2016-01-18 - 2017-02-18]
Address : Patiya
City : Chittagong
Website :

HIGHER SECONDARY CERTIFICATE (HSC)
Hulain Saleh Noor Degree College [2018-04-18 - 2020-02-18]
Address : Patiya
City : Chittagong
Website :

BACHELOR OF BUSINESS STUDIES (B.B.S)
Hulain Saleh Noor Degree College [2020-03-18 - 2023-09-18]
Address : Patiya
City : Chittagong
Website :

HIGHER SECONDARY SCHOOL CERTIFICATE - HSC
Fulbari Government College [2020-07-31 - 2024-08-18]

Address : Fulbari
City : Dinajpur, Bangladesh
Website : www.fgc.gov.bd

SECONDARY SCHOOL CERTIFICATE -SSC
Baghair High School [2012-01-01 - 2014-05-17]
Address : South Keranigonj, Dhaka
City : Dhaka, Bangladesh
Website :

BACHELOR OF ARTS (BA) IN ENGLISH
Rajshahi Govt. City College [2018-01-01 - 2025-03-03]
Address : Rajarhata, GPO-6000, Boalia.
City : Rajshahi
Website :

HIGHER SECONDARY SCHOOL CERTIFICATE
Niamatpur Govt Degree College [2015-06-01 - 2017-07-23]
Address : Karkaria, Niamatpur, Niamatpur, Naogaon - 6520
City : Naogaon
Website :

SECONDARY SCHOOL CERTIFICATE
Manda Thana Ideal Girl's School and College [2013-01-01 - 2015-05-30]
Address : Boropoy, Prosadpur, Naogaon
City : Naogaon
Website :

BACHELOR OF ARTS (BA) IN ENGLISH
Rajshahi Govt. City College [2018-01-01 - 2025-03-03]
Address : Rajarhata, GPO-6000, Boalia.
City : Rajshahi
Website : rgcc.ac.bd

HIGHER SECONDARY SCHOOL CERTIFICATE
Niamatpur Govt Degree College [2015-06-01 - 2017-07-23]
Address : Karkaria, Niamatpur, Niamatpur, Naogaon - 6520.
City : Naogaon
Website : ndc.edu.bd

SECONDARY SCHOOL CERTIFICATE
Manda Thana Ideal Girl's School and College [2013-01-01 - 2015-05-30]
Address : Boropoy, Prosadpur, Naogaon
City : Naogaon
Website :

MECHANICAL ENGINEERING
UNIVERSITI TEKNOLOGI MALAYSIA [2023-02-01 - Continue]
Address : Malaysia

City : 81310 Skudai, Johor
Website : https://www.utm.my/

DIPLOMA IN ENGINEERING EXAMINATION
Dhaka Polytochnic Institute, Dhaka [2016-06-01 - 2021-02-28]
Address : Dhaka
City : Dhaka
Website : https://dhaka.polytech.gov.bd/

SECONDARY SCHOOL CERTIFICATE EXAMINATION
Kalaroa G. K.M. K.Pilot Secondary School [2014-01-01 - 2016-05-11]
Address : JESSORE
City : JESSORE
Website :

BUSINESS STUDY
Dhaka University [2021-09-01 - Continue]
Address : Nilkhet Rd
City : Dhaka
Website : http://www.du.ac.bd/

SCIENCE
Begum Badrunnessa Government Girls' College [2019-06-01 - 2021-07-01]
Address : Bakshi Bazar
City : Dhaka
Website : http://www.bbggc.gov.bd/

SCIENCE
Bawani High School [2017-01-01 - 2020-03-06]
Address : Demra
City : Dhaka
Website : http://www.bawanysac.edu.bd/

BACHELOR OF SCIENCE IN COMPUTER SCIENCE & ENGINEERING
Bangladesh University of Business and Technology (BUBT) [2014-06-01 - 2020-03-30]
Address : Bangladesh
City : Dhaka
Website : https://www.bubt.edu.bd/

HIGHER SECONDARY CERTIFICATE (H.S.C)
Banophool Adibashi Green Heart College [2010-06-01 - 2013-03-01]
Address : Bangladesh
City : Dhaka
Website : https://baghc.edu.bd/

SECONDARY SCHOOL CERTIFICATE (S.S.C)
Mirpur Bangla Higher Secondary School and College [2008-01-01 - 2010-03-01]
Address : Bangladesh
City : Dhaka

Website :

SECONDARY SCHOOL CERTIFICATE

Dhunat N.U. pilot High School,Bogura [2011-01-01 - 2013-05-09]
Address : Dhunat
City : Bogura
Website :

DIPLOMA IN POWER TECHNOLOGY

Bogra Polytechnic Institute [2014-01-01 - 2017-12-31]
Address : Bogura
City : Bogura
Website :

BACHELOR OF SCIENCE IN ELECTRICAL AND ELECTRONIC ENGINEERING

European University of Bangladesh [2018-01-04 - 2021-09-23]
Address : Gabtoli, Dhaka
City : Dhaka
Website :

BACHELOR OF SCIENCE IN COMPUTER SCIENCE & ENGINEERING

Dhaka International University [2015-08-03 - 2019-11-13]
Address : Dhaka, Bangladesh
City : Dhaka, Bangladesh
Website : https://diu.ac/

DIPLOMA IN COMPUTER SCIENCE & TECHNOLOGY

Feni Computer Institute [2011-12-11 - 2014-12-15]
Address : Bangladesh
City : Feni, Bangladesh
Website : http://www.fci.gov.bd/

LANGUAGE SKILLS

Mother tongue(s): **Bangla Bangla Bengali Bengali Bangla Bengali Bangla Bengali Bengali Bangoli**
Other language(s):

	UNDERSTANDING		**SPEAKING**		**Writting**
	Listening	Reading	Spoken Production	Spoken Interaction	
English	B2	B2	B2	B2	B2
Bangla,English	A2	A2	A2	A2	C2
Italian	A2	A2	A2	A2	A2
Malaya	A2	A2	A2	A2	A2
English	B2	B2	B2	B2	B2
Malaya	A2	A2	A2	A2	A2

	UNDERSTANDING		SPEAKING		Writting
Italian	A2	A2	A2	A2	A2
Urdu	C1	C1	C1	C1	C1
English	B2	B2	B2	B2	B2
English	B2	B2	C1	C1	B2
Hindi	B2	B2	C1	C1	B2
Hindi					
English	B2	B1	B2	B2	B2
English	B2	B2	B2	B2	B2
English	C1	C1	C1	B2	B2
English	B2	B1	B2	B2	B1
English	C1	C1	C1	B2	B2
English	C1	C1	B2	B2	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

COMPUTER SKILL

Computer Operation Level 3 - National Skill Development Authorities
MS Word, MS Excel, MS Power Point, E-mail & Internet browsing -
Microsoft Office - Proficient in Microsoft Word, Microsoft Excel, PowerPoint, Internet Browsing, Email, Printing and Photocopying.
Illustrator, Photoshop, Ms Word, Ms Excel, Power Point, Grapichs Design - i am professional graphics designer & my worke experience with 3 years.
Microsoft Word -
Microsoft Excel -
Microsoft PowerPoint -
Data Analysis -
Graphics Designing -
Power BI -
SPSS -
Discovery Lumira -
Discovery Lumira -
SPSS -
Power BI -
Graphics Designing -
Data Analysis -
Microsoft PowerPoint -
Microsoft Excel -
Microsoft Word -
Design & Media, Data & Analysis, Communication & Collaboration, Office & Productivity - Design & Media - Canva (presentations, posters, social media content) Basic image editing Data & Analysis - Basic data analysis using Excel (formulas, charts) Report writing and data presentation Communication & Collaboration - Zoom, Google Meet, Microsoft Teams Online collaboration tools (Google Drive, Dropbox) Office & Productivity - Microsoft Word, Excel, PowerPoint Google Docs, Sheets, Slides Email & Internet Research Data Entry and File Management
Microsoft Word and Microsoft Excel - I have successfully completed a 3-month professional course on Microsoft Word and Microsoft Excel. I have more than one year of hands-on experience using a laptop and working with computer-based tasks. I am proficient in writing and managing emails, creating content for social media platforms, and writing articles for

newspapers.
Design & Media - Canva (presentations, posters, social media content) Basic image editing
Data & Analysis - Basic data analysis using Excel (formulas, charts) Report writing and data presentation
Communication & Collaboration - Zoom, Google Meet, Microsoft Teams Online collaboration tools (Google Drive, Dropbox)
Office & Productivity - Microsoft Word, Excel, PowerPoint Google Docs, Sheets, Slides Email & Internet Research Data Entry and File Management
MS Office, Programming, Problem Solving, Database, Operating System - Computer Language: C++, php, HTML. Software: WordPress, Microsoft Office. Graphics & Video: Adobe Photoshop, Adobe Illistrator, Wondershare Filmora Marketing: Social Media Marketing, SEO, E-mail Marketing. Operating System: Windows, Linux, IOS. Database: SQL. Typing Skill: More than 50 English words in a minute
MS word,Excel,power point. -

INTEREST

Hotel, Agricultural ,ETC -
Cooking, Travelling, Watching Movies, Planting Trees, Spending Time with family -
Learning and Teaching -
Exploring -
Marketing -
Travel -
Research -
Reading -
Learning and Teaching -
Exploring -
Marketing -
Travel -
Research -
Reading -
Intelligent transport systems and automotive safety engineering -
Vehicle diagnostics, maintenance, and repair technologies -
Electric and sustainable mobility, energy efficiency, and emissions reduction -
Automotive technology, vehicle design, and manufacturing systems -
Reading books, public speaking, traveling, and listening to music. - I enjoy reading books, which helps me gain knowledge and explore new ideas. Public speaking is a passion of mine, allowing me to communicate confidently. I love traveling to discover new cultures and places, and I find listening to music relaxing and inspiring in my daily life.
Reading,Learning and travelling. - I am highly interested in to research and learning new things of all over the world. Explore new Culture and traditions with travelling.

RECOMMENDATIONS

MD. FAKRUL ISLAM
Assistant Professor, Govt. Shahid Suhrawardy College, Dhaka
Mobile :
Email : fakruldu15@gmail.com

MD. MOTALIB HOSSAIN
Chairman, Govt. Shahid Suhrawardy College, Dhaka
Mobile :
Email : motalibmgt@gmail.com

PROF. DR. RAWNAK ARA
Head of the Department of English Literature, Rajshahi Govt. City College
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GOLAM MOSTAFA
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